Retain or Reassign Slot
Of Individual Not Currently Receiving Waiver Services

Check one: ☐ **MR Waiver Slot** ☐ **DS Waiver Slot** ☐ **Facility Slot** ☐ **FY07 Children's Slot**

Date of Request _____ **Check one:** ☐ **Retain Slot** ☐ **Reassign Slot**

CSB _____

CSB Contact _____ **Phone** _____ **Fax** _____

Individual _____

Medicaid No. _____

Check one: ☐ **Services not yet initiated** **Date of enrollment:** _____

☐ **Services interrupted** **Date services were interrupted:** _____

Indicate reason below:

☐ No provider available.
☐ No provider chosen by the individual.
☐ Chosen provider is not currently able to provide services.
☐ Medical leave or placement/hospitalization for physical treatment.
☐ Placement/hospitalization for behavioral or mental health treatment.
☐ Provider no longer able to provide services.
☐ Individual (or family/caregiver) has chosen to discontinue services from provider.
☐ Individual died.
☐ Individual moved out of state.
☐ Individual declined waiver services.
☐ Individual incarcerated.
☐ Other (please describe): _____
_____
_____

Explain the above situation & actions taken: _____
_____
_____
_____

Date of anticipated service start: _____ (if retaining slot)

_____ _____
Signature of MR Director Date

OMR USE ONLY

Based upon the CSB recommendation:

_____ The slot may remain with the current individual for another 30 days.

_____ The MR Waiver slot may be reassigned by the CSB to another individual meeting urgent criteria, following exhaustion of appeal rights.

_____ The CSB may discharge the individual from the ___ DS Waiver ___ MRW facility slot (occupied less than 24 mos.) ___ FY07 Children's slot and must issue appeal rights. If the individual is not appealing or after appeal rights are exhausted, the CSB must notify Central Office of the return of this slot to DMHMRSAS by submission of a Slot Change/New Assignment Fax Cover (DMH 885E 1202) and a DMAS-122 terminating the individual.

_____ More information is needed as specified: _____
_____

_____ _____
OMR Representative Date